

TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640
Thursday, August 11, 2022 – 3:00 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Pamela Bennetts, Chairman
Don Smith, Vice Chairman
Larry Slayton, Secretary
Tom Reed, Treasurer
Laurie Lockhart, Director

Staff present:

C. PUBLIC PRESENT:

D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

Is there any person who wishes to address the board at this time?

E. MINUTES of the June 9, 2022 regular meeting

F. FINANCIAL REPORT

G. OFFICE MANAGER'S REPORT

H. GROUNDS MANAGER'S REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person I.

I. UNFINISHED BUSINESS

1. Presentation, discussion & possible action on bid from Pinnacle Alarm to place cameras on the cemetery grounds.
2. Discussion & possible action on policy requirements for concrete work in Allen Hill and Historic part of cemetery. Postponed until September meeting.
3. Discuss updates & possible action on new "Cemetery Sign" out by the road.
4. Discuss updates on new proposed Columbarium and surrounding areas.

J. NEW BUSINESS - None

K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640
Thursday, July 14, 2022 – 3:00 PM

MINUTES

- A. CALLED TO ORDER at 3:04 pm
- B. ROLL CALL
1. Don Smith
 2. Laurie Lockhart
 3. Larry Slayton
 4. Tom Reed
 5. Pamela Bennetts
- Staff present: Paul Muschetto Crystal LaBarre
- C. PUBLIC PRESENT: Alice Slayton
- D. PUBLIC COMMENT: None
- E. MINUTES of the 6/9/2022 regular meeting
Motion by Tom Reed to accept minutes of 6/9/2022 meeting; 2nd by Laurie Lockhart;
5 Ayes 0 Noes
- F. FINANCIAL REPORT
1. Expenditures 5/27/2022- \$5,206.32 - 6/28/2022 \$11,151.50
 2. General Account Balance 6/28/2022 \$168,069.68
 3. Endowment Fund Balance 6/28/2022 \$64,470.27
 4. Special Project Reserve Account 6/28/2022 \$146,306.34
Corrections: 6/3/2022 fund 51000, expense to read \$133.56.
- Motion to accept the financial report by Larry Slayton; second by Don Smith;
Ayes 5 Noes 0
- G. OFFICE MANAGER'S REPORT
1. **Plot Sales: 1** – 1 Columbarium Niches, 0 Cremains on Existing Plot, 0 Cremains on Lawn Plot, 0 Casket Plot, 0 Natural Plot,
 2. **Burials for month: 2** – 0 Casket, 2 Cremains, 0 Natural Burial
 3. Vector Solution Training – A few board members still need to complete.
 4. Ordered new American flag through Carrot-top on May 25th. Still haven't received.
 5. CAPC Education Seminar on Saturday, October 8th. Handed out brochures.
 6. GSRMA Conference at Rolling Hills Casino in Corning October 20-21. Both trainings are offered at this conference.
 7. Ordered new table and brochure racks for front porch.
 8. Asphalt was laid at main entrance.
 9. On vacation last week in July. Leaving message that Don is emergency contact
 10. Reviewed OM Stone charges and agreed that having all engraving done at once will save multiple charges.
- H. GROUNDS MANAGER'S REPORT – Someone did work on a family gravesite and left forms and a mess. Future work needs to be run by the grounds manager. Contacted poison oak over by the Mausoleum. Lawn still spotty from poor soil.
- I. UNFINISHED BUSINESS:
1. Discussion & possible action on policy requirements for concrete work in Allen Hill and Historic part of cemetery. Postponed until September meeting.
- J. NEW BUSINESS
1. Discussed bid from Pinnacle Alarm to place cameras on the cemetery grounds. A number of questions were brought up, so they would like a formal presentation by Pete Misuraca at the next board meeting.
 2. Discussed new "Cemetery Sign" out by the road. Pam and Don walked up the road to determine the best position for the sign. They thought closing off one of the driveways and placing the sign in the center, mounted high at the level of the fence would be the best position. Cal Trans said we can't put the sign outside of the fence. Also suggested increasing the sign to be at least 4'x8'. Pam will talk to City Hall about the height of the sign and any engineering.

3. Discussed proposed Columbarium and surrounding areas. Don and Pam to take the lead on this project. Gather OM Stone brochures, set up a meeting and possibly get any recommendations from CAPC.
4. A motion was made by Tom Reed to have Pam Bennetts write a letter to Bank of Marin that allows the Office Manager to ask questions in person or on the phone for the account without being a signee. 2nd by Laurie Lockhart; Carried 5 Ayes 0 Noes

K. ADJOURNMENT: Time 4:07pm

Motion by Tom Reed; Second by Don Smith; Ayes 5 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton

FINANCIAL REPORT

None at this time